



USNA Board Meeting Agenda

Oct. 8 , 2019 1:30 - 3:00 pm- Anderson-Foothill Library 1135 South 2100 East

Present:

1. President: Wade Capps

- September Minutes approved.
- Discussed Bryan Clark, nursing student, doing a project on obesity, physical activity and nutrition. He needs research. Wants to observe conference, and gather information. Student pricing around \$100.00.
- Safe and Healthy Schools Conference in November. Is \$10.00. Wade will refer him to this conference.

2. RaeAnna Kirk (scholarship committee):

- RaeAnna will announce the scholarship at fall conference. Amount will be up to \$1500.00.
- Application will be sent via listserv in January.

3. Vice President: Lucia Unzaga

- Rep. Eliason will be coming to our fall conference to accept his award from USNA. It will be at 12:30 on that day.
- Utah County has a tight schedule for 2020, room reservation application opened October 1st. Fall Conference 2020 reserved for October 23rd at the Utah County Health Department.
- Fall Conference: Wade will be in charge of coffee at the conference. State and private speaker pay rate-state \$50.00 gift cards for state speakers, and \$100.00 for private speakers.

4. . Past President: Suzanne Tanner

Present: no updates

5. President Elect: Mindy Coombs

- Researched the application for the SNOTY award in neighboring states. Contacted the School Nurse Associations of Nevada, Arizona, CA, Idaho, Wyoming, Colorado and forwarded the SNOTY applications and info received forwarded to Shelly and Jamie.
- Betty Sue and Mindy attended the Utah Nurse Organization Exploratory Meeting. Ten Utah Nursing organizations were present. Each group discussed their organizations concerns, then we briefly discussed if forming a group to collaborate and support one another to address these concerns would be useful. The formation of such a group is in the very early stages of development. Betty Sue and Mindy felt that at this juncture, it would be beneficial for USNA to participate.

6. Secretary: Judi Yaworsky

7. Treasurer: Sarah Timpson

- List being circulated of those who have registered and paid for conference.
- Discussed that the USNA Member Scholarship money is raised from proceeds from 5K, silent auction of donated baskets and interest from the Mountain America CD.
- Budget category created at end of income budget to track Mountain America CD earnings.
- Total amount earned from last Spring Conference 5K was \$430.16. Discussed making separate budget category for 5K expenses/income.

8. Bylaws: Claudia Streuper

- Will review bylaws for the next meeting.

9. NASN Director: Ellie Bodily-Excused

- Next year's conference will be in Las Vegas. June 30 - July 3.

10. Nominations- Rachel Pommerening

- Positions up for re-election at Spring Conference: President Elect, Secretary, Nominations.
- Discussed how to calculate which positions are up for election during odd and even years.

- Claudia will make the necessary changes in the bylaws.
- Nina Ung will announce the positions that are up for re-election during the fall conference.

11. Advocacy Committee: Kim Lowe Excused

Monthly Report-- Rep Steve Eliason will be coming to fall conference to accept his award at 12:30 from USNA. The cost of the award is \$43.00 before tax. The award should be ready for pick up later this week.

12. Public Relations: Nina Ung-

- Nina needs to get the pictures from Laurie Kay, the previous historian to post online. She has been unable to contact Laurie Kay, regarding getting the external hard drive with all USNA pictures.
- Discussed using *Google Drive* to store pics so anyone from the board can access and utilize them, instead of using an external hard drive. She will upload the pictures on the hard drive when she gets them.
Do we want to change USNA's logo?- No. All agreed the logo was fine the way it is.
Should we feature a USNA committee member or two each month- Yes will proceed.
- USNA now has an Instagram acct. Start following utahschoolnurses

13. Awards: Shelly Winn & Jamie Southwick- Excused

- Discussed updating, simplifying the application process. Changes discussed:
 - Change the required number of years of nursing experience as school nurse from 5 years to 2. **Discussed, would like to keep it at 5 years**
- Have the person making the nomination select 4 of the 6 areas of Nursing Practice to write a paragraph or two about the individual instead of all 6. **All agreed**
- Decrease the number of letters of recommendation from 6 to 3 or 4. **Agree 3 references**
- This might increase the number of nominations made due to it being less complicated.
- Voted on Passed as written above.

14. Newsletter-Margo Hill - Using a new format.

- Margo would like photos to share in newsletter.
- She will include information from an older school nurse manual.
- Highlighting what other school districts are doing around the state.

15. Membership-Monica Michaud

- Current members in good standing at 190. This is a large jump from last year. We were at 156 at the first of May. 32 new members (have never been a member before) have joined since June 1st.

16. Historian- Nicole Kennedy- Asked to help plan the annual 5 K. Thinking of having it at Olympic Park. Would need insurance- expensive.

- Lucia recommended: Jordan River trail area- might be less expensive or free, and Murdock trail.

17. Website- Kathy Pozzuoli- Excused

18. NCSN Liaison - Stacey Jo Mclean- Excused

- The fall testing window is Oct. 31-Nov. 13.
- Registration window is Aug.1-Sept.30 at 4:00 pm.
- Wade to ask her about the next testing window, and announce at the Fall conference

19. Professional Statement- Cescilee Rall

- The Committee met today and worked on the Nurse Supervisor position statement. The committee will meet again in November to finish this statement then move on to the others.
- The committee will present the statements to the board when completed.

20. School Nurse Consultant - Betty Sue Hinkson

1. CNEs for conferences-UDOH BettySue can now provide the CNEs for future conferences for USNA. There would be no charge to USNA, but it would mean more UDOH involvement:

- I would need to be a member of the planning committee.
- There would need to be a joint provider agreement between USNA and UDOH.I have the Joint Provider agreement ready for signatures.

Vote taken in favor of BettySue approving CNEs for USNA.

2. Asthma

- School nurse mini grants available
- Anyone else want to be involved in creating guidelines for stock inhaler?

3. Diabetes

PCH wanting to look into changing NPA forcing delegation of insulin calculation (i.e. arrows on CGM).

21. Public Relations-Debra Mines

- Update on the theme and size of our Christmas tree for PCMC.
 - We will have a small tree.
 - Theme will be Smores.
 - She has 3 volunteers to help decorate..
- Dates: Festival of Trees PLanning Meeting is this Saturday, October 12th.
- Decorating of the tree will be on December 2
- Festival begins on December 3rd and runs through the 7th.